

#### भारत सरकार / Government of India

वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry, विकास आयुक्त का कार्यालय /Office of the Development Commissioner, सीप्ज़ – विशेष आर्थिक क्षेत्र / SEEPZ-Special Economic Zone,

# अंधेरी (पूर्व), मुंबई/ / Andheri (E), Mumbai -400 096

टेलि. / Tel.: 022-28294756

ई-मेल / E-mail: dcseepz-mah@nic.in, वेबसाइट / Website: www.seepz.gov.in

F.NO. IT/1/2023-IT/COMP/15600

Date: 01.12.2023

Circular No. 42/2023

Subject: VC(Video Conferencing) Facility for Grievance redressal.

With reference to the letter F. No. A-42011/19/2023-E-3-DoC dated 7<sup>th</sup> July 2023 issued by Department of Commerce, Ministry of Commerce and Industry, Government of India and the Circular no. 35/2023 issued by SEEPZ, SEZ on subject mentioned above all the units/stakeholders/codevelopers/developers & general public may submit their grievance/difficulty faced by them on the web-page developed on the official website of SEEPZ-SEZ and the same is addressed by the officials of SEEPZ SEZ. URL: <a href="https://seepz.gov.in/contact-us">https://seepz.gov.in/contact-us</a>

However it is observed that the units/stakeholders are not availing the facility of the same and still raising their issues in hardcopies or personal meetings.

Therefore, all the units/stakeholders/co-developers/developers & general public are requested to use Video Conferencing Facility for Grievance Redressal.

## VC Facility for grievance redressal

This is a daily online Video Conferencing (VC) session for stakeholders/public interfacing with the Department for clearances, approval or any facilitation. The aim of this VC is to provide an easy medium for public grievance redressal, query resolution and taking feedback/suggestion from the stakeholders

Video Conferencing (VC) session will be from 1030 Hrs. to 1100 Hrs. (Monday to Friday – Excluding Public Holidays)

Meeting Link details are given below :

Link: WebEx Meeting Link - 2519 616 1411

Password: VC@2023

The page consist of daily grievance redressal facility for the stakeholders and public operational on every working day from 10:30 hrs. to 11:00 hrs. The VC is being recorded for transparency and the report of the grievance is send to ministry for reference.

Enla

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Screenshot of the page is attached for reference, Please Click on the link option to join the meeting.

All Units are hereby directed to mandatorily attach the notice enclosed with this circular at the entrance gate of the units for maximum visibility for availing this facility by the employees and stakeholders of the units

NOTE: Every unit/stakeholder have to submit acknowledgement of receiving this circular.

(Hanish Rathi)

Assistant Development Commissioner IT & Security, SEEPZ SEZ, Mumbai

Email: ediseepz-mah@nic.in

Copy to:-

1. All units, SEEPZ-SEZ

HANISH RATHI सहायक विकास आयुक्त Assistant Development Commissioner सीप्ज-सेज, मुंबई - 96 SEEPZ-SEZ, Mumbai - 96



## भारत सरकार / Government of India

वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry, विकास आयुक्त का कार्यालय /Office of the Development Commissioner, सीप्ज़ – विशेष आर्थिक क्षेत्र / SEEPZ-Special Economic Zone,

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Date: 01.12.2023

F.NO. IT/1/2023-IT/COMP/15601

नोटिस NOTICE

विषय: शिकायत निवारण के लिए वीडियो कॉन्फ्रेंसिंग की सुविधा Subject: VC(Video Conferencing) Facility for Grievance redressal.

सीप्ज़-सेज़ ने आधिकारिक वेबसाइट URL <a href="https://seepz.gov.in/contact-us">https://seepz.gov.in/contact-us</a> में एक वेब-पेज विकसित किया है:-

SEEPZ SEZ has developed and opened a web-page in the official website URL: <a href="https://seepz.gov.in/contact-us">https://seepz.gov.in/contact-us</a>

इस वेब-पेज में हितधारकों और जनता के लिए दैनिक शिकायत निवारण सुविधा शामिल है, जो हर कार्य दिवस पर सुबह 10:30 बजे से 11:00 बजे तक उपलब्ध रहेगी। वीडियो कॉन्फ्रेंसिंग के लिए सहायक विकास आयुक्त और अधिकारी ऑनलाइन उपलब्ध रहेंगे।

The web-page consist of daily grievance redressal facility for the stakeholders and public which is operational on every working day from 10:30 hrs. to 11:00 hrs. Assistant Development Commissioners and officials will be available online for the VC.

संदर्भ के लिए वेब-पेज का स्क्रीनशॉट संलग्न है, कृपया बैठक में शामिल होने के लिए लिंक पर क्लिक करें।

Screenshot of the web-page is attached for reference, Please Click on the link to join the meeting.

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(हनीश राठी)

सहायक विकास आयुक्त, आईटी एवं सुरक्षा, सीप्ज़–सेज़, मुंबई

<sup>ईमेल:</sup> ediseepz-mah@nic.in हनीश राठी

HANISH RATHI सहायक विकास आयुक्त

Assistant Development Commissioner स्रीप्ज-सेज़, मुंबई - 96

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